

Housing Agency Letterhead

Date: _____

RE: Preliminary Section 8 Rental Assistance Eligibility

Dear: _____

We are pleased to have received your initial application for Section 8 Rental Assistance. You are eligible for rental assistance according to a preliminary review of your income. You have been placed on the waiting list as of _____, and you _____ do/ _____ do not have a housing preference.

The estimated waiting time for assistance is _____ months.

NOTE: Your eligibility is contingent upon verification of:

- 1) waiting list preference;
- 2) family composition;
- 3) updated income;
- 4) Colorado Bureau of Investigation Report, and
- 5) other circumstances prior to the issuance of the Section 8 Rental Assistance. The estimated date of rental assistance may be later, due to factors beyond this housing agency's control.

It is your responsibility to notify me in writing of all changes of:

1) waiting list preference status or 2) address.

If you should have any questions or concerns please contact me at _____.

Sincerely,

PHA Representative Signature

Typed Name and Title